

**BANBURY SQUARE  
PURCHASE DOCUMENTS NEEDED**

COMPLETED APPLICATION

CREDIT CHECK IF RECENTLY COMPLETED

CREDIT CHECK WAIVER

CRIMINAL CHECK WAIVER

PURCHASE CONTRACT

TWO MOST RECENT PAY STUBS FOR APPLICANT(S)

TWO MOST RECENT TAX RETURNS

TWO MOST RECENT MONTH'S BANK STATEMENTS FOR ALL ACCOUNTS

Check for \$200 for processing fee payable to Lightyear Property Mgmt. Corp.

**Banbury Square Apartments**  
 20 Main St.  
 Garnerville, New York 10923

**Residential                      Application**

FOR OFFICE USE ONLY: Date \_\_\_\_\_ Agent \_\_\_\_\_  
 Property Address \_\_\_\_\_ Unit No. \_\_\_\_\_ Rent \$ \_\_\_\_\_

*TO THE APPLICANT: We sincerely thank you for your application. Please help us promptly process this application by clearly completing all of the required information.*

Date of Application \_\_\_\_\_ Desired Move-In Date \_\_\_\_\_  
 Type and Size of Unit Wanted (No. of Bedrooms, etc.) \_\_\_\_\_  
 How Did You Hear About Our Property? \_\_\_\_\_  
 \_\_\_\_\_

**PERSONAL INFORMATION**

Applicant's Full Name \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_  
 Driver's License No. & State \_\_\_\_\_ E-mail Address \_\_\_\_\_

Full Names of All Other Residents	Relationship to You	Date of Birth

## RESIDENCE HISTORY

PRESENT ADDRESS \_\_\_\_\_

Telephone \_\_\_\_\_ At Present Address/Date From: \_\_\_\_\_ To: \_\_\_\_\_

Present Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

PREVIOUS ADDRESS \_\_\_\_\_

At Previous Address / Date From: \_\_\_\_\_ To: \_\_\_\_\_

Previous Landlord or Mortgage Co. \_\_\_\_\_ Telephone \_\_\_\_\_

Monthly Payment \$ \_\_\_\_\_ Reason for Moving \_\_\_\_\_

## EMPLOYMENT INFORMATION

PRESENT STATUS:  Employed Full-Time  Part-Time  Not Employed  Retired  Student

PRESENT EMPLOYER: (or most recent) \_\_\_\_\_

Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Dates Employed/From: \_\_\_\_\_ To: \_\_\_\_\_

Position Held \_\_\_\_\_ Department \_\_\_\_\_

Supervisor \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

PREVIOUS EMPLOYER: \_\_\_\_\_

Previous Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Supervisor \_\_\_\_\_ Dates Employed/From: \_\_\_\_\_ To: \_\_\_\_\_

IF STUDENT, LIST SCHOOL \_\_\_\_\_ School Telephone \_\_\_\_\_

Present Grade Level \_\_\_\_\_ Expected Date of Graduation \_\_\_\_\_

## BANKING AND CREDIT REFERENCES

BANK NAME & BRANCH \_\_\_\_\_ Telephone \_\_\_\_\_

Checking Account No. \_\_\_\_\_ Savings Account No. \_\_\_\_\_

Loan Account No. \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

BANK NAME & BRANCH \_\_\_\_\_ Telephone \_\_\_\_\_

Checking Account No. \_\_\_\_\_ Savings Account No. \_\_\_\_\_

Loan Account No. \_\_\_\_\_ Monthly Payment \$ \_\_\_\_\_

CREDIT REFERENCE \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Account No. \_\_\_\_\_

CREDIT REFERENCE \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Account No. \_\_\_\_\_

CREDIT REFERENCE \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ Account No. \_\_\_\_\_

OTHER REFERENCE \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_

**CO-APPLICANT INFORMATION**

Co-Applicant's Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security Number \_\_\_\_\_ Driver's License No. & State \_\_\_\_\_

CO-APPLICANT'S EMPLOYMENT:  Employed Full-Time  Part-Time  Not Employed  Retired  Student

CO-APPLICANT'S EMPLOYER: (or most recent) \_\_\_\_\_

Employer's Address \_\_\_\_\_

Telephone \_\_\_\_\_ Dates Employed / From: \_\_\_\_\_ To: \_\_\_\_\_

Position Held \_\_\_\_\_ Supervisor \_\_\_\_\_ Gross Monthly Income \$ \_\_\_\_\_

**OTHER INFORMATION**

TOTAL NUMBER OF VEHICLES (Including Company Vehicles) \_\_\_\_\_

Make / Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. / State \_\_\_\_\_

Make / Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag No. / State \_\_\_\_\_

Other Car, Motorcycle, etc. \_\_\_\_\_

HOW MANY PETS DO YOU OR OTHER OCCUPANTS OWN? \_\_\_\_\_

Kind of Pet, Breed, Weight, and Age \_\_\_\_\_

HAVE YOU OR CO-APPLICANT EVER: Been sued for non-payment of rent?  Yes  No

Been evicted or asked to move out?  Yes  No

Broken a Rental Agreement or Lease?  Yes  No

Been sued for damage to rental property?  Yes  No

Declared Bankruptcy?  Yes  No

Comments / Explanation \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

Amount \$ \_\_\_\_\_ Per \_\_\_\_\_ Source \_\_\_\_\_ Telephone \_\_\_\_\_

**IN CASE OF PERSONAL EMERGENCY, NOTIFY**

Relationship \_\_\_\_\_ Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**AUTHORIZATION**

**PLEASE READ CAREFULLY BEFORE SIGNING:**

*In considering this application from you, management will rely heavily on the information which you have supplied. It is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize management to verify any references that you have listed. In addition, you authorize management to obtain a consumer credit report. A credit check will appear on your consumer credit report as an inquiry.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**AUTHORIZATION TO OBTAIN A CREDIT BACKGROUND**

IN ORDER TO COMPLY WITH THE PROVISIONS OF SECTION 6.06  
(A) OF THE FEDERAL FAIR CREDIT REPORTING ACT, I  
AUTHORIZE YOU TO RETAIN A CREDIT REPORTING AGENCY,  
WHICH AGENCY MAY OBTAIN, PREPARE, FURNISH AND USE  
INFORMATION ON MY CHARACTER AND GENERAL  
REPUTATION, AS WELL AS INFORMATION REGARDING  
EMPLOYMENT, INCOME, CREDIT HISTORY, ACCOUNTANTS,  
BANKING INFORMATION, FINANCIAL BROKER AND LANDLORD.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date : \_\_\_\_\_

**RELEASE OF INFORMATION AUTHORIZATION**

**AUTHORIZATION TO OBTAIN A CRIMINAL REPORT**

I HEREBY AUTHORIZE ANY INDIVIDUAL, COMPANY, OR  
INSTITUTION TO RELEASE TO \_\_\_\_\_  
AND/OR ITS REPRESENTATIVE ANY AND ALL INFORMATION  
THAT THEY HAVE CONCERNING ANY CRIMINAL ACTIVITY...

I HEREBY RELEASE THE INDIVIDUAL, COMPANY, OR  
INSTITUTION AND ALL INDIVIDUALS CONNECTED THEREWITH  
FROM ALL LIABILITY FOR ANY DAMAGE WHATSOEVER  
INCURRED IN FURNISHING SUCH INFORMATION...

Print Name: \_\_\_\_\_ Date Of Birth \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

City : \_\_\_\_\_

State : \_\_\_\_\_ Zip Code \_\_\_\_\_

Social Security #: \_\_\_\_\_